



*Virginia Area Al-Anon Alateen Assembly*  
P.O. Box 2583  
Midlothian, Virginia 23113-8583

**TREASURER'S REPORT for THE FIRST QUARTER 2021**  
**(for the 15-16 May 2021 virtual Spring Assembly)**  
Prepared April 15, 2021

**1. ATTACHMENTS**

- A. VA Area Assembly 2021 Budget v. Actual Report, 1 Jan thru 31 Mar 2021
- B. Income & Expense Prior Year Comparison, 1 Jan thru 31 Mar 2021
- C. Group Contributions Report, 1 Jan thru 31 Mar 2021

**2. ACCOUNT BALANCES**

Account	Balances as of March 31		
	2019	2020	2021
Checking (operations)	\$25,460	\$21,055	\$19,780
PayPal (operations)	1,816	884	1,166
Credit Card (operations)	-190	-187	-318
Savings (reserve)	26,964	26,970	26,973
Subtotal	54,050	48,722	47,601
Convention	25,023	10,275	10,111
Total	\$79,073	\$58,997	\$57,712

**3. INCOME**

Income thru March 31, 2021 was \$6,099, which is 23 percent of our goal for this time of the year. This number is very close to our projection which is surprising given current pandemic conditions. We are very fortunate to have such devoted and conscientious members!

**3. EXPENSES**

Expenses thru March 31, 2021 totaled \$16,795, the bulk of which was a tax payment for tax year 2018 due to use of a personal Taxpayer ID Number (TIN) on the Area PayPal account. This issue will be more fully explained in paragraph 4D, below.

#### 4. DISCUSSION

A. Bank Balances, Income and Expenses are as expected as of March 31, 2021, and we are in good financial health. We avoided spending about \$15,000 by holding the Spring and Fall Assembly meetings on WEBEX, so that helped our bottom line, financially speaking.

B. We encourage groups, districts and service centers to continue to make contributions to the links of service as finances permit, knowing that actual passing of the basket is likely not occurring during the social distancing, but we hope members are saving the contributions they *would normally* have made during in-person meetings, and will make those contributions by PayPal, by USPS or at the first in-person meeting after the social distancing period ends, as individual circumstances permit.

C. We also encourage groups, districts and service centers to transition to making contributions via PayPal rather than by mailing paper checks, thereby reducing the administrative burden at both ends. There has been a notable uptick in the use of PayPal for donations to the Area -- a very positive trend which we should encourage!

D. I made an error that could have been costly to the Area. Having set up the Area's PayPal account in 2016 under my personal SSAN (in 2016 the Area did not have its own Employer ID Number -- EIN), income reported in that account for 2018 (\$31,842) was added to my personal income by the IRS resulting in a tax, interest and penalty liability to me personally of \$15,063. On Dec. 17, 2020, I paid it by check from Area operating funds (the check cleared on Jan. 14, 2021) and I plan to reimburse the Area for interest and penalty (\$3,479) in the second quarter of 2021. On Dec. 17, 2020, I changed the Area's PayPal account to a nonprofit business account under the Area's EIN, and the 2020 1099-K has the correct EIN. PayPal has corrected the 1099-Ks for 2018 and 2019 to show all income under the Area's EIN, and I will work with our tax advisor to get the 2018 problem corrected. This problem will be resolved and the Area's \$15,063 will be returned in full before the end of 2021.

Respectfully submitted:

Bruce L. Burrows  
Area Treasurer

P.S.: Please feel free to contact me at [treasurer@vaalanon.org](mailto:treasurer@vaalanon.org) or 703-609-0034.

**VIRGINIA AREA ASSEMBLY 2021 BUDGET v ACTUAL REPORT**

AS OF: March 31, 2021

<b>INCOME FROM CONTRIBUTIONS</b>	<b>Budgeted</b>	<b>Actual</b>	<b>Percent</b>	<b>Notes</b>
01 001-029 Group & District Contributions	\$ 26,000	\$ 5,908.92	23%	
01 098 Service Center Contributions	\$ 650		0%	
01 099 + 02 Other Income	\$ 350	\$ 190.26	54%	
<b>INCOME FROM CONTRIBUTIONS</b>	<b>\$ 27,000</b>	<b>\$ 6,099.18</b>	<b>23%</b>	reference percent: 25%
Surplus or (Deficit) from Prior Years	\$ 7,358	\$ 7,357.96	100%	
<b>TOTAL FUNDS AVAILABLE THIS YEAR</b>	<b>\$ 34,358</b>	<b>\$ 13,457.14</b>	<b>39%</b>	
<b>EXPENSES</b>	<b>Budgeted</b>	<b>Actual</b>	<b>Percent</b>	
<b>10 DELEGATE</b>				
WSC Equalized Travel	\$ 1,900		0%	
WSC Incidentals	\$ 100		0%	
Area Expenses	\$ 300		0%	
Southeast Regional SERDGT	\$ 500		0%	
<b>20 OTHER OFFICERS</b>	\$ -	\$ -	#DIV/0!	Costs are captured in events supported
<b>21 COORDINATORS/LIAISONS/OTHER</b>				
Alateen Coordinator	\$ 500		0%	
Area Alateen Process Person	\$ 300	\$ 288.00	96%	
Archives	\$ 750	\$ 234.00	31%	
Group Records	\$ -		#DIV/0!	
Literature	\$ -		#DIV/0!	
Long Range Planning Committee	\$ -		#DIV/0!	
Public Outreach	\$ 1,100	\$ (50.00)	-5%	income from calendar sales
<b>30 OPERATIONS</b>				
Bank Service Charges	\$ 200		0%	
Financial Management	\$ 1,000	\$ 15,088.00	1509%	2018 tax for use of personal TIN on PayPal
Capital Expenses/Equipment	\$ 1,000		0%	
Insurance	\$ 750		0%	
Post Office Box	\$ 60		0%	
Scholarships (except Assemblies)	\$ 100		0%	
Communications	\$ 500		0%	
<b>40 MEETINGS</b>				
Donations to Meeting Venues	\$ 300		0%	Contributions to libraries/hospitals
Officers Meetings	\$ 100		0%	Meetings held in public facilities or online
VAWSC Meetings	\$ 100		0%	Meetings held in public facilities or online
<b>50 WEBSITE</b>	<b>\$ 2,000</b>	<b>\$ 1,081.39</b>	<b>54%</b>	incl. \$440 for group records change
<b>60 CONVENTION 2021</b>	<b>\$ (1,000)</b>	<b>\$ 154.00</b>	<b>-15%</b>	
<b>ASSEMBLIES</b>				
70 Spring Assembly Area Expenses	\$ 8,200		0%	Prior years' experience
71 Fall Assembly Area Expenses	\$ 8,200		0%	Prior years' experience
Miscellaneous	\$ 40		0%	
<b>TOTAL EXPENSES</b>	<b>\$ 27,000</b>	<b>\$ 16,795.39</b>	<b>62%</b>	
Income Minus Expenses	\$ -	\$ (10,696.21)		
Available Funds Minus Expenses	\$ 7,358	\$ (3,338.25)		
Carry Forward to Next Year	\$ 7,358	\$ 4,019.71		

**VA\_Area\_Assembly**  
**Income & Expense Prior Year Comparison**  
 January through March 2021

	<u>Jan - Mar 21</u>	<u>Jan - Mar 20</u>
<b>Income</b>		
<b>01 Contributions</b>		
057-001 Albemarle	452.24	582.13
057-002 Springfield Annandale	119.03	148.24
057-003 Arlington	308.63	660.00
057-004 Blue Ridge	0.00	295.99
057-005 Bull Run	0.00	118.00
057-006 Central Valley	527.00	135.00
057-008 Fairfax	0.00	237.00
057-009 Falls Church Vienna McL	365.65	302.29
057-010 Loudoun Reston	1,624.75	1,216.35
057-012 Nansemond	57.24	61.39
057-013 New River	0.00	40.00
057-014 Norfolk	0.00	201.12
057-016 Peninsula	379.79	492.38
057-017 Piedmont	223.65	405.00
057-018 Alexandria	175.25	346.00
057-019 Rappahanock	25.00	113.60
057-020 Richmond North	118.80	966.92
057-021 Roanoke Alleghany	177.50	175.00
057-022 Seven Hills	50.00	0.00
057-023 Southside	0.00	100.00
057-024 Southwest	40.00	45.00
057-027 Virginia Beach	921.19	318.44
057-029 James River South	343.20	519.19
057-050 Al-Anon Service Centers	0.00	48.25
057-060 Individual & Other	189.59	9.41
<b>Total 01 Contributions</b>	<b>6,098.51</b>	<b>7,536.70</b>
<b>02 Other Income</b>	<b>0.67</b>	<b>1.35</b>
<b>Total Income</b>	<b>6,099.18</b>	<b>7,538.05</b>
<b>Expense</b>		
<b>21 Coordinators, Liaisons, Othe</b>		
001 Alateen Coordinator	0.00	377.99
002 Area Alateen Process Person	288.00	591.16
003 Archives	234.00	201.00
008 Public Outreach	-50.00	-20.04
<b>Total 21 Coordinators, Liaisons, Othe</b>	<b>472.00</b>	<b>1,150.11</b>
<b>30 Operations</b>		
002 Financial Management	15,063.00	331.39
008 Corporate Registration	25.00	0.00
<b>Total 30 Operations</b>	<b>15,088.00</b>	<b>331.39</b>
<b>40 Meetings</b>		
002 Officers Meetings	0.00	44.40
003 VAWSC Meetings	0.00	141.80
<b>Total 40 Meetings</b>	<b>0.00</b>	<b>186.20</b>

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Accrual Basis

VA\_Area\_Assembly  
**Income & Expense Prior Year Comparison**  
January through March 2021

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	<u>Jan - Mar 21</u>	<u>Jan - Mar 20</u>
<b>50 Website</b>		
<b>001 Maintenance</b>	480.00	360.00
<b>002 Changes &amp; Upgrades</b>	440.00	0.00
<b>003 Web Hosting</b>	161.39	161.39
<b>Total 50 Website</b>	<u>1,081.39</u>	<u>521.39</u>
<b>60 Convention</b>		
<b>005 Sales Tax Paid</b>	20.00	0.00
<b>008 Hotel Expenses</b>	0.00	4,725.00
<b>010 Supplies, Postage, Copying,</b>	134.00	0.00
<b>Total 60 Convention</b>	<u>154.00</u>	<u>4,725.00</u>
<b>Total Expense</b>	<u>16,795.39</u>	<u>6,914.09</u>
<b>Net Income</b>	<u><u>-10,696.21</u></u>	<u><u>623.96</u></u>

**VA\_Area\_Assembly**  
**Group Contributions Report**  
 January through March 2021

Date	Name	Memo	Amount
<b>Income</b>			
<b>01 Contributions</b>			
<b>057-001 Albemarle</b>			
01/02/2021	46507 Wednesday Noon	paypal	38.54
01/28/2021	46507 Wednesday Noon	12/31/20 ck1157	73.70
02/16/2021	30648896 Rockfish Gap	01/22/21 ck1062	40.00
02/16/2021	13822 Tuesday Evening	02/03/21 ck1211	80.00
03/15/2021	30502268 Recovering Parents	02/14/21 ck1150	220.00
Total 057-001 Albemarle			452.24
<b>057-002 Springfield Annandale</b>			
02/18/2021	14039 Courage To Change	paypal	79.81
02/18/2021	50158 Springfield 12 & 12	paypal	39.22
Total 057-002 Springfield Annandale			119.03
<b>057-003 Arlington</b>			
01/07/2021	30564272 As We Understood Step Study	paypal	20.87
01/08/2021	District Contribution	12/14/20 ck2000500005	250.00
02/28/2021	30564272 As We Understood Step Study	paypal	37.76
Total 057-003 Arlington			308.63
<b>057-006 Central Valley</b>			
01/28/2021	34893 Fishersville Serenity	01/11/21 ck1133	20.00
01/28/2021	14078 Waynesboro 12 & 12	01/12/21 ck1422	30.00
01/28/2021	District Contribution	01/12/21 ck763	40.00
01/28/2021	48745 Brown Baggers	01/15/21 ck1155	277.00
02/16/2021	14049 Verona	02/02/21 ck696	60.00
03/15/2021	30654852 Discovering Choices	02/14/21 ck1121	100.00
Total 057-006 Central Valley			527.00
<b>057-009 Falls Church Vienna McL</b>			
01/08/2021	13867 Great Expectations	12/04/20 ck264	33.50
01/23/2021	50343 First Things First	paypal	96.80
01/28/2021	62182 Ladies Night Out	paypal	41.45
02/13/2021	64511 Half Measures Aailed Us Nothing	paypal	193.90
Total 057-009 Falls Church Vienna McL			365.65
<b>057-010 Loudoun Reston</b>			
01/08/2021	30620507 Bring Your Own Paper	12/10/20 ck3310	75.00
01/08/2021	47696 Thank God It's Saturday	12/12/20 ck1222	60.00
01/28/2021	46037 4-M Mens	01/12/21 ck985033	165.00
03/13/2021	30678421 Serenity Seekers	paypal	72.14
03/15/2021	District Contribution	02/02/21 ck3965417	960.00
03/15/2021	62752 Lunch Group	02/25/21 ck2663337914	292.61
Total 057-010 Loudoun Reston			1,624.75

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04/15/21  
Accrual Basis

VA Area Assembly  
Group Contributions Report  
January through March 2021

Date	Name	Memo	Amount
<b>057-012 Nansemond</b>			
01/28/2021	30586151 Monday Nighg	12/16/20 ck975012	57.24
Total 057-012 Nansemond			57.24
<b>057-016 Peninsula</b>			
01/08/2021	30639953 Breakfast Club	12/28/20 ck1204	70.00
01/28/2021	30690142 Welcoming Wednesdays	12/31/20 ck2067	27.79
01/28/2021	13888 Progressive	12/31/20 ck892	40.00
01/28/2021	30717941 Meditation Meeting	01/04/21 ck514	76.00
02/16/2021	13951 Serenity	01/26/21 ck1232	50.00
02/16/2021	30639953 Breakfast Club	02/03/21 ck1211	26.00
03/15/2021	14081 Saturday Night Live	02/01/21 ck1011	10.00
03/15/2021	64343 Tuesday At Two	02/13/21 ck140	80.00
Total 057-016 Peninsula			379.79
<b>057-017 Piedmont</b>			
01/28/2021	45256 Mon Nite Stepping into Recovery	12/01/20 ck64	180.00
03/15/2021	51358 Afternoon Delight	02/16/21 ck1492	43.65
Total 057-017 Piedmont			223.65
<b>057-018 Alexandria</b>			
01/08/2021	63815 Parents	12/05/20 ck721	100.00
02/10/2021	13770 Old Town Noon	paypal chargeback reversal	54.00
02/16/2021	502480 Del Ray Womens Grp	02/01/21 ck1082	21.25
Total 057-018 Alexandria			175.25
<b>057-019 Rappahanock</b>			
02/16/2021	51545 New Beginnings	01/30/21 ck1239	25.00
Total 057-019 Rappahanock			25.00
<b>057-020 Richmond North</b>			
01/28/2021	66389 Al-Anon Spoken Here	12/24/20 ck2643508760	64.00
01/28/2021	13990 Thursday Night Men's	01/07/21 ck895028	20.00
02/16/2021	30632608 Saturday Serenity	01/25/21 ck2653031871	34.80
Total 057-020 Richmond North			118.80
<b>057-021 Roanoke Alleghany</b>			
01/28/2021	51031 Moneta	12/28/20 ck995033	15.00
01/28/2021	14022 Wednesday Morning	01/13/21 ck928	100.00
02/16/2021	51031 Moneta	02/02/21 ck1383	50.00
03/15/2021	502330 Keep It Simple	02/24/21 ck1031	12.50
Total 057-021 Roanoke Alleghany			177.50
<b>057-022 Seven Hills</b>			
01/08/2021	13929 Serenity	12/08/20 ck736	50.00
Total 057-022 Seven Hills			50.00

**VA\_Area\_Assembly**  
**Group Contributions Report**  
 January through March 2021

Date	Name	Memo	Amount
<b>057-024 Southwest</b>			
01/08/2021	13760 A New Hope Abingdon	12/16/20 ck2578	40.00
Total 057-024 Southwest			40.00
<b>057-027 Virginia Beach</b>			
01/08/2021	District Contribution	12/14/20 ck141	100.00
01/08/2021	24754 Sandbridge	12/27/20 ck3211	50.00
01/28/2021	30569949 Beach Parents	01/15/21 ck1904	249.00
02/16/2021	30557562 Grateful Wednesday	01/22/21 ck360	90.00
02/16/2021	14067 Small Shores Step Study	01/25/21 ck200	72.50
03/23/2021	District Contribution	paypal	291.00
03/28/2021	25319 Freedom Women's	paypal	68.69
Total 057-027 Virginia Beach			921.19
<b>057-029 James River South</b>			
01/08/2021	42366 Thursday 12 & 12	12/18/20 ck1021	80.00
01/28/2021	District Contribution	01/03/21 ck1360	100.00
01/28/2021	30700112 Help and Hope	01/10/21 ck1066	163.20
Total 057-029 James River South			343.20
<b>057-060 Individual &amp; Other</b>			
02/02/2021	Individual Contribution	paypal	19.12
02/04/2021	Individual Contribution	paypal (in memory of ...)	48.25
02/06/2021	Individual Contribution	paypal	48.25
03/01/2021	Individual Contribution	paypal	23.97
03/15/2021	Individual Contribution	03/02/21 ck186	50.00
Total 057-060 Individual & Other			189.59
Total 01 Contributions			6,098.51
<b>02 Other Income</b>			
01/29/2021	Deposit	interest	0.23
02/28/2021	Deposit	interest	0.21
03/31/2021	Deposit	interest	0.23
Total 02 Other Income			0.67
Total Income			6,099.18
Expense			0.00
<b>Net Income</b>			<b>6,099.18</b>